



High School District 214
2121 South Goebbert Road
Arlington Heights, Illinois 60005
847-718-7600 | www.d214.org

SIGN IN AND SIGN OUT PROCEDURE

When arriving late, leaving early or returning to school after an appointment, the student must sign in and out at the attendance office. The parent/guardian must call the attendance office with pre-authorization. Failure to call will result in an unauthorized absence. Students are not able to leave campus without parent/guardian authorization. The primary purpose of the attendance system is to make the students accountable for their attendance.

